

**Brain Injury Association of Windsor and Essex
County
2008 Annual Report Year End 2007**

Annual General Meeting

Wednesday, September 8, 2008

Noon

**4200 Malden Road
Windsor, Ontario
Malden Park Visitor Center
South on Huron Church Road, South of Tecumseh
Turn on Malden Road and Follow to Malden
Park Visitor Centre**



Brain Injury Association of Windsor and Essex County 2008 Annual Report Year End 2007

Mission Statement

"Enhancing the lives of residents of Windsor and Essex County living with acquired brain injury through education, awareness and support."

This has been an eventful year for BIAWE. The year 2007 marked a change in direction for BIAWE. Since the development of Chrysalis ABI Day Club, and the increased financial independence of BIAWE, BIAWE has been able to reposition itself. BIAWE is run by volunteers, with the exception of the Peer Mentorship Program which now has a modest part-time component. The part-time component of the Peer Mentorship Program is modest and is also largely run on a volunteer basis. Instead of being an organization that attempted to do all things for all people as it had in the past, Chrysalis has permitted BIAWE to emerge into more of a networking and information organization. We have spent time developing a web site which is operational at the time of the publication of this report (www.biawe.com), funding the purchase of medic alert bracelets for some ABI survivors, thanks in part to the support of the CAW 200. We have undertaken the development of both a new brochure and ABI Hand book for 2008. We have purchased a lap top computer and projector to permit BIAWE to do outreach to the public in 2008.

Given the changed role of BIAWE and the existence of Chrysalis Day Club, significant confusion among our membership has taken place. We are not competitors, we complement one another, and while in some ways we do the similar things, we also do very different things. For this reason we have created a chart to try to describe the different things BIAWE and Chrysalis do. We both have similar objectives, but go about it in different ways.

	Brain Injury Association		Chrysalis
	Pre 2007	2007	
Bi Weekly Support Meetings Night	Yes	no	Wellness Sessions
Christmas and Thanksgiving Dinner	yes	no	Christmas Party
Annual Picnic / AGM	Yes	Yes	
Provide Day Club Activities including: crafts, cooking, computer activities, recreational activities community work cutting lawns, etc. (income earned in this fashion by survivors pays for outings selected by survivors)			Yes

Provide Meals at Facilities			Yes
Provide Supervised Outing			Yes
Have Trained Paid Staff			Yes
Completely Volunteer Run	no	One Part-time Consultant	
Provincial Wide Peer Mentoring for Survivors and Caregivers on the Phone		Yes	
Represent ABI Concerns Provincially	Yes	Yes	
Developing ABI Handbook	Yes		
Networking with other ABI Stakeholders	Yes	Yes	Yes
Funded by Donations and grants from OBIA for Peer Mentorship Program		Yes	
Funded by Donations and Government			Yes
Public speaking to Promote ABI awareness for Survivors and Caregivers' and promote avoidance	Yes	Yes	Yes (and also of existence of club)
Canned PowerPoint packages available for public	Yes	Yes	
Run Brain Injury Awareness Campaign in June which include Bicycle Survey in June	Yes	Yes	
24hour phone or answering machine which when answered directs callers to services in community			
Has and will continue to nominate representatives to sit on committees reflecting interests of ABI community (OAC, OBIA, Accessibility Advisory Committee, etc.)	Yes	Yes	Yes (some but not all of noted committees)

We note that the mentorship/program is underway. It is a one to one telephone peer support program. On the education and awareness front BIAWE participated in presentation for Brain Injury Awareness Month and some of you attended at the Candle Light Kick Off in June. The event was well reported in the print, radio, and television media. The extremely low participation in the bicycle survey prevented the publication of any meaningful results in 2007. A more aggressive approach to the survey was proposed for 2008, and was successfully completed at the time of this report. As 2008 will have been completed by the time of the publication of this report, if you wish to participate in 2009, please call so that we might forward you the survey for 2009.

BIAWE continues to be represented at the local network talks, and is extremely active at the provincial level. We are both an affiliate of the Ontario Brain Injury Association, and a member of the Community Support Network. Membership in these groups gives our association a voice on the provincial scene in terms of submissions to provincial government on policy issues, access to programs which we as a single organization could not acquire on our own (Peer Mentorship Program), access to organizational and program support and access to funds through framework agreements with the Network. In one instance participation in the Inter Urban Conference in Waterloo through such a Framework Agreement earned BIAWE in excess of \$2,000.00.

Participation in such programs has granted our survivors a voice in the drafting of questions to candidates in the last provincial election. Questions submitted locally were incorporated into the province wide survey. BIAWE sends two representatives provincially: one for the association,

Nancy Nicholson, who is also a survivor, and the other, representing the survivors, Kathy Worotny. These two individuals represent BIAWE and the interests of its memberships at the Ontario Brain Injury Advisory Council which is comprised of Brain Injury Associations from across the province who are affiliated with OBIA. Most of these associations are also members of the Community Support Network as well, which are affiliate members who have formally agreed to form a network across the province. This network includes OBIA. Access to this network enabled us in one instance to advise another member association of the impending move of a local member so that she would be welcome when she arrived at the new association.

**Financial Report / Statement of Operations and Changes in Net Assets
Year Ended
DECEMBER 31 2007**

	2006	2007
REVENUE		
Donations, fundraising and lottery	15,655	20,352
Recovery of GST	228	222
Miscellaneous (OBIA)	2,034	6,281
	17,927	26,855
EXPENSES		
Advertising	-	
Education and Promotion	2,070	5,657
Fundraising and Lottery Expenses	11,663	12,474
Insurance	1,269	1,269
Interest and Bank Charges	172	53
Legal and Accounting	1,166	1,166
Office and Sundry (recovery)	184	1,473
Telephone	905	896
	17,429	22,988
REVENUE UNDER EXPENSES	498	3,867
NET ASSETS BEGINNING	5,182	5,680
NET ASSETS ENDING	5,680	9,547

**Statement of Financial Position
December 31, 2006**

	2006	2007
ASSETS		
CURRENT ASSETS		
Cash	4,197	6,591
Accounts Receivable	2,223	3,606
Prepaid Expenses	734	734
	7,154	10,931
LIABILITIES		
CURRENT LIABILITIES		

Accounts Payable and Accrued Charges	1,474	1,384
UNRESTRICTED NET ASSETS	5,680*	9,547
	7,154	10,931

Board of Directors 2007

Nancy Nicholson, Surv -Pres	Carol Franklyn	Renee Cantarutti
Carmella Pakula	Elsie Galbraith	Cheryl Henshaw
Kathy Worotny Surv Rep	Joseph Farrah	Tom Gates
Claudia Macarthur	Lois Caldwell	

Volunteers

Tammy and Mike Filiault	Nancy Nicholson	Cheryl Henshaw
Renee Cantarutti	Elsie Galbraith	Carmella PaKula
Carole Franklyn	Kathy Hay	Joseph Farrah
Claudia Macarthur	Lois Caldwell	Sara Henshaw
Cathy Pintus	Kathy Labbe Worotny	Ben Lesperance
Ashley Roovers and Friends	Matt Rivest	Laurel Nicholson
Carly Henshaw	Emily Roovers	George De Faria
Kathleen Defaria	Chrysalis Day Club	Amy Abbruzzese

*Many thanks to these Volunteers

Donors

Chandisherry Foundation	Raphael Partners
Mike Charette and Carmela Pakula	N Windsor
Carol Franklyn and Fenton McEchran	John Holland
Boyer Family	Lois Caldwell
Greenshield Canada	Chrysalis Day Club
Nancy Nicholson	Dr. W. Ramsewak
Gail Ayre Estate	Dr. Garth Annisette
CAW 200	Dr. B and Carolyn Rourke
Bill and Linda Beckens	Bill and Rochelle Tepperman
OLPP/ St. Christopher Catholic Women's League	Claudia MacArthur
Marilyn Stubberfield	Windsor Regional Hospital
Richard and Anna Mallat	Alex Markakas
Eileen Jolie	Lynn Schneidenburger
John and Sherry Collins	Cheryl Henshaw

Peter and Bonnie Despenic
Greg Monforton
Heart of the City Hospital Foundation
Goldstein DeBiase Law Firm
Shari Cunningham
Renee Cantarutti
Alan Zekelman
Dr. Colvin Springer
LK Distributing Inc.

Kenn Little
Michael Wilcox
Mary Jo Nolan
Amy Abbruzzesse
Dave Langstone
Charette Consultants
Louise Schleiffer
Dr. M. Shuren

In Memoriam

Victor La Pointe

Agenda

**Annual General Meeting
Wednesday, September 10, 2008
Noon**

1. Call to order and welcome by President, Melanie Gardin
2. Approval of minutes of AGM dated Thursday, September 27, 2007
3. Comments of President.
4. Appointment of Collins Barrow as Auditors of Corporation for Year Ended Dec 31, 2008.
5. Motion to amend article 3.01 of By Law No 1 as follows. "The affairs of the Corporation shall be managed by a board; there shall be a variable number of directors of not less than eight directors and not more than fifteen as determined by said board from time to time
6. Slate of Directors

Amy Abbruzzesse – Park wood / St. Joseph's Hospital
Cheryl Harris – Survivor
Pat Warren - Self Employed/ Fundraiser in Not for Profit Sector
Julia White - Neurosurgical Nurse Practitioner at HDGH
7. New Business
8. Approval of acts of directors for the prior year.
9. Adjournment

Minutes 2006 AGM

Minutes of Annual General Meeting Brain Injury Association of Windsor and Essex County Thursday, September 27, 2007

1. The meeting was called to order at 4:40 p.m. Notice of the meeting having been properly given. Kathy Worotny and Kathy Hay, the current and former survivor representatives explained that survivors should not move or second a motion unless they completely understood the nature of motion on the floor.
2. A motion was made to approve of minutes of AGM dated Thursday August 24, 2006; the motion was seconded and approved by a show of hands.
3. The President/Treasurer Presented the Annual Report including the audited statement of the accounting firm of Collins Barrow for the Year Ended December 31, 2006. The Treasurer noted that while the proceeds of the 2006 Taste of the Caribbean had been disappointing that the event for 2007 had been a resounding success and would permit the association to undertake a number of projects which had been deferred thus far. The Treasurer's report and the Annual Report were moved, seconded and approved by a show of hands.
3. The Appointment of Collins Barrow as Auditors for the Corporation for the year ended December 31, 2007 was moved, seconded and approved by a show of hands.
4. The following directors were nominated, and seconded and approved by a show of hands:

Nancy Nicholson, Surv	Carol Franklyn
Renee Cantarutti	Carmella Pakula
Elsie Galbraith	Cheryl Henshaw
Kathy Worotny, Sur	Thomas Gates, Care Giv
Claudia Macarthur	Lois Caldwell
Melanie Gardin	Joseph Farah
6. Kathy Hay, the outgoing survivor representative, thanked the members and explained the role of survivor representative, and the importance of keeping the rep informed of member concerns. Kathy Worotny, the incoming survivor representative, thanked Kathy Hay for her efforts and reiterated the importance of member communication with the rep. The rep is the voice of Windsor/Essex County Survivors in the Province and carries such concerns as ODSP funding, and affordable housing and transportation to OBIA where it is shared with other member voices throughout the province. Kathy also advised the membership that concerns raised by them made it into 4 of the 6 questions sent to candidates across the province in the last provincial election.
7. The president asked if the membership had any concerns with the conduct of the board of directors in the past year, and further were there any questions of the board. There

being none, a motion was made approving the acts of the directors of the prior year. The motion was seconded, and approved by a show of hands.

8. The meeting was adjourned and the picnic resumed.

Approved at a meeting of the board of directors held the 24th of June at 6:00 p.m., 2008

Secretary / Cheryl Henshaw

Foregoing minutes were approved by majority of members at a properly constituted annual meeting of membership held on the 10th day of September, 2008.

President - Melanie Gardin

Secretary for Meeting