

Brain Injury Association of Windsor and Essex County Board of Directors Meeting

MINUTES

February 23, 2022 5:30 pm Zoom

In Attendance: Joanne King, Marcus Niessen, Theresa Wunder, Rachel Olsen, Alexandra Carson, Alix Khanafer, Anna Jurak

Regrets: Claudia Town Absent: Kim Spirou Late arrival: Betty Penny

1. Call to Order - 5:36 pm by Joanne
2. Declaration of Conflict of Interest - none
3. Approval of Agenda. **Motion** to approve the Agenda. Moved by Alex C. Seconded by Alix K. Passed.
4. Consent Items:
 - (a) Approval of Minutes of January 26, 2022. **Motion** to approve the Minutes of January 26, 2022. Moved by Alex C. Seconded by Theresa. Passed.
 - (b) Acceptance of Executive Director's Report- Refer to Report
 - Looking for people to join the Golf Committee
 - Butterfly Lane event in May in lieu of Butterfly Ball. Discuss with Walkerville BIA.
 - Discussed sending cards to clients for non-religious holidays and birthdays due to positive response from Valentines Day cards
 - Discussed getting client addresses and arranging car pools for clients in the county/without access to transportation**Motion** to accept the Executive Director's Report. Moved by Marcus. Seconded by Theresa. Passed.
5. Board Reports:
 - (a) Treasurer's Report- Update by Joanne – Refer to Report
 - Look into less expensive phone plans to cut down costs**Motion** to accept the Treasurer's Report. Moved by Theresa. Seconded by Alex C. Passed.
 - (b) Education/Program Committee Report – Refer to Report.
Motion to accept the Education/Program Committee Report. Moved by Alex C. Seconded by Theresa. Passed.

(c) PR and Fundraising Committee Report – Refer to Report
Motion to accept the Fundraising Committee Report. Moved by Alex C. Seconded by Betty. Passed.

6. Old Business:

(a) Journalling Club – Schulich School of Medicine – Update from Alex C.
The presentation was a success; will provide them with BIAWE prescription pads and brochures. Will reach out to Family Medicine and Physiatry to present for them.

(b) Strategic Planning – Need to set a date for some time in May (after tax season)

(c) In Memoriam Donations

(d) Board View

7. New Business:

(a) Resignation of Board Member – Tala Bitar.

(b) Other - None

8. Next Board meeting: March 23, 2022 5:30 pm

9. Adjournment: 6:36pm

Upcoming Meetings:

March 23, 2022 5:30 Board Meeting

March 27, 6 to 10, **Duelling Pianos Fundraiser** - Windsor Yacht Club – tickets on-line

April 26, 2022 5:30 Annual General Meeting