

Brain Injury Association of Windsor and Essex County

Board of Directors Meeting

MINUTES

July 28, 2021 5:30pm 856 Victor Dr.

Attendance: Joanne King, Marcus Niessen, Alexandra Carson, Ian McIsaac, Betty Penny, Rachel Olsen, Kim Spirou (arrived late), Anna Jurak (ED)

Regrets: Theresa Wunder, Tala Bitar

1. Call to Order – Joanne at 5:39pm
2. Declaration of Conflict of Interest – None
3. Approval of Agenda
MOTION: To approve the Agenda with changes. Discuss hiring of fundraiser and Support Coordinator under 6a) Toldo Foundation Grant. Moved by Marcus. Seconded by Betty. Passed.
4. Consent Items:
 - (a) Approval of Minutes of June 23, 2021
MOTION: Approve the Minutes of June 23, 2021. Moved by Marcus. Seconded by Betty. Passed.
 - (b) Acceptance of Executive Director's Report – Refer to Report
MOTION: To accept the Executive Director's Report. Moved by Ian. Seconded by Marcus. Passed.
5. Board Reports:
 - (a) Treasurer's Report – Refer to Report
MOTION: To accept the Treasurer's Report. Moved by Betty. Seconded by Marcus. Passed.
 - (b) Education/Program Committee Report – No report. Didn't meet.
 - (c) Fundraising/PR Committee Report – No report. Didn't meet.
 - (d) Golf Subcommittee Report – Update from Ian. Received donation from Velocity and two pieces of sports memorabilia for prizes. Ian and Tim working on more donations.
6. Old Business:
 - (a) Toldo Foundation Grant application
Hiring of fundraiser and part time social worker to be Support Coordinator (see job description). Discussed changing job title of "Support Coordinator" to "Client Services Coordinator". Discussed hiring full time Social Worker if we get extra funding.

- MOTION:** To hire a fundraiser and Client Services Coordinator with money from Toldo Grant. Moved by Marcus. Seconded by Betty. Passed.
- (b) Update of Butterfly Lane Mural Project
Committee will meet artists at project site this Saturday to select their fences/garage doors. Planning to plant butterfly attracting flowers in the alley and paint the picnic tables at Jubilee Parkette.
 - (c) Update of Speaker Series – Topics will include ways of recovery for the brain without medication.

7. New Business:

- (a) Strategic Planning sessions – Defer until after golf tournament
- (b) Hiring of Fundraiser – Done in Toldo Grant application update
- (c) Resignation of Meghan Fyall, Application of Claudia Town for Board
Marcus and Ian will interview Claudia. BIAWE to send card/gift to Meghan.
- (d) Alzheimer's Association building – Anna met with Sally Bennett Olczak, CEO of Alzheimer's Society of Windsor & Essex. They're in early planning stages of a new building for their offices and offered a private office space to BIAWE with common meeting & board rooms. BIAWE is interested dependant on costs, etc.
- (e) In-person meeting protocol for clients – Defer. Will follow the government COVID policies & guidelines that are in place at time of meeting.

8. Next Board meeting: Wed. September 22, 2021 at 5:30 Place TBD.

9. Adjournment at 6:25pm. Moved by Ian. Seconded by Alex. Passed.

Upcoming dates: Annual BIAWE picnic – Sunday, August 29 from 1 to 4 at Optimist Park.

Note – Walker Rd is under construction and has limited/no access near Optimist Park.

Note – Anna is off next week.