

Brain Injury Association of Windsor and Essex County

Board of Directors Meeting

MINUTES

Wednesday, September 8, 2020 5:30 On-line Zoom

In attendance: Joanne King, Theresa Wunder, Suzanne Semeniuk, Gord Hillman, Marcus Niessen

Absent: Niam Dalloul Regrets: Kim Spirou

1. Call to Order: 5:30 by Joanne King
2. Welcome of New Members – each member provided a short synopsis of their background and why they joined the BIAWE board.
3. Committees – Education/Program committee – includes public education programs like the conference, STAR (Stop, Tell, get Assessed and Rest), Helmets for Kids and all the monthly support group. Suzanne -Chair, Theresa, Joanne (Gord to attend the first meeting as a guest to provide ideas for membership involvement)
Fundraising/Public Relations committee – to ask Kim to chair, Gord, Marcus, Suzanne
Ontario Advisory Committee (to OBIA) – two members required – Anna sits on this and need another person
Finance – Joanne and Niam
4. Dates for Board Meetings – by consensus decided that board meetings will be held on the 3rd or 4th Wednesday of each month at 5:30. Meetings will be short – 1 to 1 ½ hours long. Committees will do the bulk of the discussions at their meetings and report to the board.
5. Discussion – Joanne stated that her goal for this year was to have stability for the board which in turn creates confidence in the Members and consistency for the organization. Plan to complete the visioning plan and review it at the next board meeting. It's about dreaming where the organization wants to be. This will help determine what kind of board is needed – what skills are required. A process will be followed to appoint new board members – at a later date when the plan to do so is ready. It was suggested that the Membership needs to be more involved, to increase confidence. Perhaps a one-page synopsis be sent to the Membership after each board meeting. Also suggested that one client be invited to observe the board meeting each month. It was agreed that the by-laws need revision and Suzanne and Joanne agreed to start this process – as the Ad Hoc By-Laws Committee.
6. Emergency Community Support Fund - \$38,500 was received by the federal government through the United Way for a “Brain Connect” program which provides clients with technology

and teaches them to use it during the pandemic and beyond. The grant pays for a Virtual Support Coordinator and purchase of technology. Bianca Colaluca was chosen after an interview, reference check and police clearance.

MOTION: To approve the hiring of Bianca Colaluca as the Virtual Support Coordinator as per the guidelines of the grant agreement. Moved by: Suzanne Semeniuk. Seconded by: Gord Hillman...approved.

6. Date of Next Meeting: Wednesday, October 21, 2020 at 5:30

7. Adjournment. **MOTION:** To adjourn the meeting at 6:30 Moved by Suzanne Semeniuk. Seconded by: Marcus Niessen...Approved.